

**TOWN OF UXBRIDGE  
PLANNING BOARD  
21 South Main Street  
Uxbridge, MA 01569-1851  
508-278-8600 Ext. 2013 Fax 508-278-8605**

**GRAVEL PERMIT APPLICATION**

***APPLICATION MATERIALS:***

*Any person wishing to obtain a permit to remove soil, loam, sand, or gravel from any parcel of land within the Town shall file a written application with the Planning Board, which shall include the following information and documentation:*

- Completed Earth Removal Report & supporting information for each license
- The legal name and address of the applicant.
- The name, address and phone number of the individual overseeing the gravel operation.
- The legal name and address of the owner of the property to be excavated.
- The location of the proposed excavation
- A current site plan of the land prepared by a registered land surveyor or registered professional engineer showing the existing contours & topography of the entire site of the proposed excavation & all abutting land within 100' of the proposed excavation. The site plan shall locate monuments sufficient to delineate the perimeter of the site at intervals of not less than 500'. \*site plans: (9) 11" x 17" & 1 full size
- A plan of the land showing the proposed contours & topography of the site when the proposed excavation is completed, showing a typical cross-section of the proposed final cover as well as any drainage or other structures that may be necessary. \*site plans: (9) 11" x 17" & 1 full size
- A proposal concerning the provisions of security for the final completion of the excavation project in accordance with the plans submitted & any additional conditions that shall be attached to the permit.
- A copy of current/renewed Bonds for each license. Bonds must identify the full address of the gravel operation, map & parcel numbers & the gravel permit #. All original surety bonds & passbooks must be filed with the Town of Uxbridge Treasurer. Surety shall not be less than \$2000.00 for each acre of the proposed site.
- A check in the amount of \$1,200.00 (new application fee) or \$400.00 (renewal fee) for each license, made payable to the Town of Uxbridge, with the permit # placed in the memo portion of the check.
- A check in the amount of \$1,500 (new application) or \$900 (renewals) for engineering reviews made payable to the Town of Uxbridge.
- (For New Applications) A list of abutters, and abutters to abutters, within 300 feet of the location of the proposed excavation, as appearing in the records maintained by the Assessor's Office of the Town.
- (New) Applicants must attain an abutters list and 3 sets of labels from the Assessor's Office.
- (New) Applicants must provide certified return receipt labels, postage, stamps and envelopes;
- The Planning Office will send public hearing notices and it shall be given by publication in a newspaper having general circulation within the Town and copies of which are mailed to each of the abutter shown on the list submitted with the application. Decision notices will also be mailed by the Planning Office. Public Hearing notices will be sent via certified return receipt mailing. Decision notices will be sent by First Class Mail.
- New applicants must confirm Zone with Zoning Administrator \*Note: Need letter from Zoning Administrator.

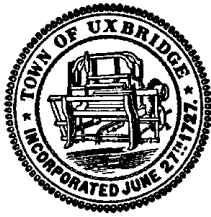
Please submit **10 hard copies & 1 electronic copy** of all information to:

Land Use Office  
21 South Main Street, Rm 205  
Uxbridge MA 01569-1851

***Arrange for an annual site inspection:***

The purpose of the inspection is to ensure that all conditions as stipulated under Chapter 181 of the Town of Uxbridge Bylaw as listed on your permit(s) are being adhered to. Please call the Land Use Office of the Planning Board to arrange for an inspection once you have forwarded all required renewal information.

If you have any questions please contact Land Use Office at (508) 278-8600 ext. 2013



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**LICENSE APPLICATION: GRAVEL & LOAM PERMIT**

**License**

- ☐ New Application
- ☐ Renewal, Permit Number \_\_\_\_\_

**License**

- ☐ Gravel
- ☐ Loam

**Map** ☐ Map Enclosed

Map \_\_\_\_\_

Parcel \_\_\_\_\_

**I. PERMITTEE:**

Business/Company Name	Person Name
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**II. RESPONSIBLE PARTY BUSINESS, MAILING AND CONTACT INFORMATION:**

Name (primary business address) <input type="checkbox"/> Operator <input type="checkbox"/> Owner <input type="checkbox"/> Other	Name (primary mailing address)
Mailing Address	Mailing Address
City                      Zip + 4	City                      Zip + 4
Contact Person              Phone #	Contact Person              Phone #

Name (primary business address) <input type="checkbox"/> Operator <input type="checkbox"/> Owner <input type="checkbox"/> Other	Name (primary mailing address)
Mailing Address	Mailing Address
City                      Zip + 4	City                      Zip + 4
Contact Person              Phone #	Contact Person              Phone #

**Uxbridge General Bylaw Chapter 181-4. Conditions of license.**

Every license shall be subject to the following conditions:

- A. The portions of the licensed premises which have been excavated shall be graded and leveled to conform to the approved final contour plan at least annually.
- B. After final grading and leveling and not later than October 15 of each year, the excavated portion shall be covered with not less than four inches of suitable topsoil, and shall be seeded and planted with suitable ground cover.
- C. No excavation shall be undertaken within 300 feet of a public or private way or within 250 feet of a building or structure, unless the Board specifically finds that such excavation will not undermine the way or structure or otherwise be seriously detrimental to the neighborhood and such finding is endorsed on the license.
- D. Soil or loam may be permanently removed only from any parcel of land determined by the Board to be unsuitable for agricultural use, and the Board may issue a permit for the permanent removal only after obtaining the recommendation of the Soil District Supervisor and the County Extension Director or Agent, and their recommendations shall be made part of the record of the Board.
- E. No swamp, pond, watercourse or other wetland will be altered or polluted in any way without all necessary permits and no watercourses, drains, swales, culverts or other water channeling contours or structures shall be constructed unless shown on the plan submitted and approved.
- F. No excavation will begin until security by surety bond, cash, or other approved method is provided to insure that the excavation will be carried out in accordance with the license and that the final grades and cover are provided. Such security shall not be less than \$2,000 for each acre of the proposed site. The security shall be released when suitable vegetation has been reestablished on the portion of the site for which it was provided.

**EARTH REMOVAL**  
**Annual Report to the Town of Uxbridge**

Per Chapter 181 of the Town of Uxbridge Bylaws, all holders of licenses to remove gravel or loam must submit a report for the preceding 12 months of operation. This report must be submitted to the Planning Board on or before the expiration date of your permit.

Attach additional supporting information as necessary.

*\*See also Uxbridge General Bylaw Chapter 181 Sections 5 & 6, Annual Reports & Inspections*

Permit Number: \_\_\_\_\_

Permit Holder Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Contact Number: \_\_\_\_\_

Location of Operation: \_\_\_\_\_

Map(s): \_\_\_\_\_ Parcel(s): \_\_\_\_\_

**EXCAVATION**

Amount of Material Removed (cubic yards): \_\_\_\_\_

Type of Material Removed: \_\_\_\_\_

Area excavated (square feet or acres): \_\_\_\_\_

**RESTORATION\***

Area restored (square feet or acres): \_\_\_\_\_

Date(s) of restoration: \_\_\_\_\_

Amount of topsoil/loam replaced: \_\_\_\_\_

Groundcover/seed mix used: \_\_\_\_\_

**NEW APPLICATION LICENCE INFORMATION:**

1. Applicant must confirm Zone with Zoning Administrator

\*Note: Need letter from Zoning Administrator.

2. Public Hearing.

- Hearing Date: \_\_\_\_\_
- Written Recommendations ☐ Yes ☐ No

3. Applicant must attain an abutters list and 3 sets of labels from the Assessor's Office.

4. Applicant must provide certified return receipt labels, postage, stamps and envelopes;

The Planning Office will send public hearing notices and it shall be given by publication in a newspaper having general circulation within the Town and copies of which are mailed to each of the abutter shown on the list submitted with the application. Decision notices will also be mailed by the Planning Office. Public Hearing notices will be sent via certified return receipt mailing. Decision notices will be sent by First Class Mail.

5. All new application required materials must be submitted with application.

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**OFFICE USE ONLY:**

Prior to Public Hearing:

- a) Date notice to abutters mailed on \_\_\_\_\_
- b) Date of Public notice in newspaper \_\_\_\_\_
- c) Date of notice sent requesting comment: \_\_\_\_\_
  - Board of Health \_\_\_\_\_
  - Conservation Commission \_\_\_\_\_
  - Zoning Enforcement Officer \_\_\_\_\_

**Date Granted/Denied:** \_\_\_\_\_

Attach Conditions/Uxbridge General Bylaws Chapter 181

Additional Comments: